

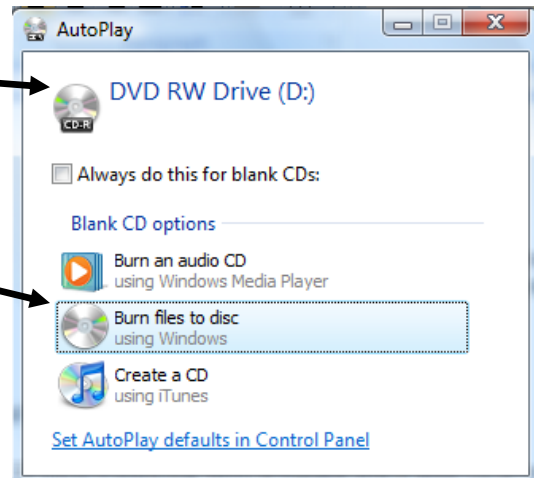
Burning United Streaming Videos to CD
Office 2007 Vista Users

1. Go to the United Streaming site and save you video(s) of choice to your **Documents** folder.

2. Place a blank CD-R in your laptop's (D:) drive.
This is also known as the DVD drive.

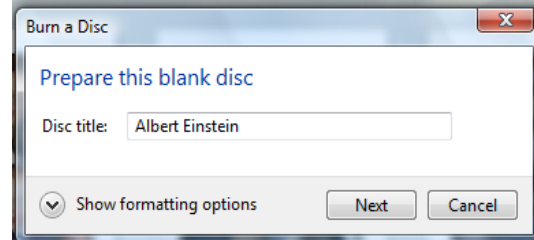
3. You will be prompted with the following window:

- Select option #2 - Burn files to disc
- Optional-place a check mark in the box that states, "Always do this for blank CD's."



3. Next, you must prepare the blank disk. Provide a **title** for the disk, such as the topic of the video, or, if you are burning several videos to the same disk, the name of the lesson/unit.

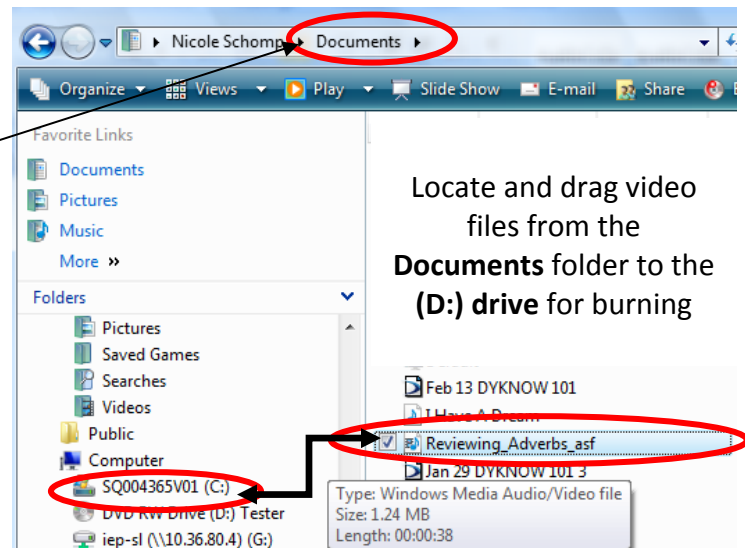
4. Click the **Next** button to continue. The disk will format in a few seconds.



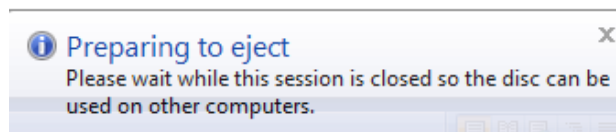
5. Next, you will be asked to locate the file(s) you wish to burn. Go to the location where you downloaded your video(s) i.e. **Documents** folder.

6. Use the navigation bar on the left to scroll and locate the D: (DVD) drive in the list of folders.

7. Drag and drop the file(s) in the D: Drive from the Documents folder as seen in the picture here. The media will copy and burn to the CD.



8. When you are finished, eject the disk using the button on the drive door.
The disk will prepare all files and properly close the burning session eject for use.



9. Close out of all open windows and place the CD back in the D: drive. Open the CD with Windows Media Player to test it.